



OWNER / OCCUPANT CONTACT INFORMATION

This form must be completed, by the Owner or property management company, with each new occupancy. All completed forms are to be submitted to Sienna Community Management within 10-days of the lease agreement or sale of the unit. Owners shall provide the governing documents and rules and regulations to the tenant(s) and ensure the rules are adhered to.

Name of the Community: **Sierra Morado Community Association**

Owner Name: _____

Unit Address: _____

Mailing Address: _____

Owner Phone #: _____ Owner Email: _____

If you lease your unit or have a Management Company taking care of your rental property please fill out the following section and submit a \$25 tenant registration fee.

Management Company: _____

Mailing Address: _____

Contact Name: _____ Phone: _____

Email: _____

Length of Lease: _____ Begin Date: _____

Tenant Name(s): _____

Tenant's Phone Numbers: 1) _____ 2) _____

Tenant's Email: _____

If you or your tenant have a vehicle on property please fill out this section:

Number of vehicles on property: _____

Vehicle 1: License # _____ Model: _____

Vehicle 2: License # _____ Model: _____

Vehicle 3: License # _____ Model: _____

Please identify to whom notices are to be sent for each item below in addition to the Owner:

Owner statements / Financial Info: tenant ☐ manager ☐

Violation Notification tenant ☐ manager ☐

Newsletters/Community Info: tenant ☐ manager ☐

Please return completed form to Sienna Community Management

3499 N. Campbell Avenue, Suite 902, Tucson, AZ 85719 or

Email to our HOA Admin at Info@SiennaAZ.com